

Minutes of the Learning and Achievement Committee Meeting

Thursday 7th March 2019

Part 1

Present		To be actioned by
1.	<p>Jan Morgan (chair), Sarah Willington, Sam Foyle, Emily Verow, Caroline Middleton, Rachael Griffiths</p> <p>Welcome, opening prayer and apologies for absence Bev Dolman gave apologies for absence RG gave the opening prayer RG took the minutes</p> <p>Declarations of interest None declared</p>	
2.	<p>Declarations of interest None declared</p>	
3.	<p>Minutes of the last meeting and actions arising The minutes were accepted as correct. Governor Hub: it was reported that all governors now have access to this. <i>Keeping Children Safe in Education</i> needs to be uploaded onto Governor Hub. CM to ask Stacey to action.</p>	SR
4.	<p>Update on School Development Plan CM took meeting through SDP:</p> <ol style="list-style-type: none"> 1. Singapore Maths. Now in its second year. CM reported that all new staff have been trained to deliver it, including opportunities to observe excellent practice. Gov Q. – Are staff happy with the progress of children in Y6? CM reported that teaching is currently focused on preparation for SATs and staff recognise the need for a flexible approach this term. CM reported that children are responding well to the techniques and methods used, but need further support to develop their reasoning skills. SIP in school next week and will focus on maths. Lead teachers for maths are monitoring journals in school and across the MAT. Staff are also using the target tracker assessment tool to record and monitor progress. Data from last term appears to be a cause for concern, but CM explained that this is a limitation of the assessment tool which will be modified so that targets are broken down into smaller, more achievable steps. This should give a more accurate picture of where children are at the next data collection point. 	

	<p>2. Computing. CM reported that the current scheme of work for ICT was too complicated and Andrea Sanders (Brine Leas) has been approached for support to identify/develop a new scheme of work.</p> <p>Gov Q.- Is there another scheme that we could pick up and run with? CM reported that Andrea is going to offer support to identify a scheme, and may also be able to help with staff training and provision of equipment.</p> <p>Equipment in school is out of date and needs upgrading. BD is currently looking into this. SF suggested approaching the Friends of Bridgemere to enquire about funds for new ICT equipment. She will look into this.</p> <p>It was recognised that there is currently no ICT lead teacher in school, and no planned CPD to look at ICT in the classroom, such as training on Google Classroom.</p> <p>3. Teaching and Learning. CM reported that BD had planned and delivered training to all staff and that planning was expected to take account of the models of pedagogy discussed. Lesson observations were undertaken last term and again during the Spring term. In the Summer, these would include peer observations. A new marking strategy has been agreed.</p> <p>4. Conversion to MAT. EV will discuss progress with Chris Penn and give update at full governing body meeting next week.</p> <p>School will continue to use its current website until next academic year. CM reported that it is up to date and compliant.</p> <p>5. Writing. A new structure for writing has been rolled out. CM reported that staff have responded positively to it, and moderation across the MAT has been completed. There has been an increased focus on spelling across KS2, including daily spelling practice. There is comparable performance in writing across the MAT, and staff share the same expectations.</p> <p>6. Geography. There is a whole school field trip to Milldale planned for the Summer term. Each year group will be given specific objectives to address during the day.</p> <p>Summary of Autumn data: CM reported that there had been progress meetings about specific children across the MAT, with discussion focusing on what staff are doing to move children on.</p>	<p>SF</p> <p>EV</p>
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	Governors discussed more generally their observations concerning school culture, and in particular, some of the challenges around how to tackle issues that arise in each class.	
	5. Reports from Scheduled Governor Monitoring Visits No reports were discussed. RE & Worship is to be updated.	
	6. Quality of Teaching & Learning CM reported that staff have been introduced to the new T & L grid linked to performance management, which was used during the Autumn term. The aim is for teachers to be 'A & B' on the grid and a decision of 'best fit' is made using a range of information gathered from lesson observations, book scrutiny and walkabouts. The new grids allow for clear and focused objectives for development.	
	7. SIP Visit Governors were given a copy of the SIP record of visits undertaken in December 2018 and January 2019. Issues raised in the report concerning the evaluation of teaching and learning were discussed in Part 2 of the meeting.	
	8. Policy Review No policies were reviewed at the meeting.	
	9. Director's Report No specific issues were identified for further discussion.	
	10. AOB – Bolier EV will sign the invoice to allow the new boiler to be installed. Date of next meeting: TBC	