

Bridgemere CE Primary School Governing Body Virtual Meeting via Microsoft Teams

Tuesday 16th June @ 6pm

Part One

Present

E Ford (Chair) B Dolman (EHT) C Middleton (HOS) J Morgan. S Knott, S Foyle, S Willington, E Fradley.

Apologies

R Lowe and J Forshaw.

Declaration of Pecuniary Interests

LF and RL are also Directors of the Real Life Learning Academy Trust.

Declaration of AOB

Update on school visits. The Chair plans another meeting in July to discuss further items.

Minutes of the meeting held on 4th February 2020

The Minutes were approved and will be signed by the Chair when next in school.

Matters arising

There were no matters arising

Minutes of the Extraordinary meeting held on 3rd June 2020

The minutes were approved and will be signed by the Chair when next in school.

Matters arising

The EHT explained that a letter had been received from Cheshire East Council explaining the new risk assessment needed to be signed, she will do this via digital signature. All checks had been completed prior to opening as the Caretaker had been on site.

The guidance on mixing year groups as bubbles did not apply to Bridgemere as the classes are already in mixed year groups

The risk assessment for vulnerable staff had been completed

All staff had been supported by the HOS when setting up rooms.

No staff are working from home so therefore no risk assessment is necessary

A statement has been added to state that no new staff are starting in September

The risk assessment for visitors had also been added

A question was raised regarding First Aid and the EHT explained that a new Procedures book for staff was now in place with all First Aid trained staff named so everyone knows who this is and what to do if there is a Covid 19 outbreak. The EHT will do an addendum to add to the First Aid Policy.

All other items were covered and Stephen had looked at the risk assessment thoroughly which had helped in this task and the EHT was pleased with the end result.

The issue of children taking home their water bottles was discussed and it was agreed that they should be taken home for cleaning.

The EHT will ask other Headteachers of any experiences they have had since re-opening

.

The HOS said that the re-opening had gone well for children and parents, with the drop and collections working well. The pods are in place and staff are taking their breaks in the classrooms.

The Chair asked if the HOS would write to thank parents for their co-operation and the HOS will do this at the end of the week.

Update on Return to School

Some items covered above.

The updated checklist is on Governor Hub and all outstanding actions have now been completed. As this is a working document it does not need to be approved by the governors each time. The EHT will keep this updated.

Finance Update

The staffing arrangements for September have been confirmed and correct on the budget papers with a saving of £13k having a positive impact on the budget.

The 3 year Forecast and anticipated pupil numbers was discussed with an additional 3 pupils expected. The carry forward had increased from £60k to £73k. This means that any deficit in year 3 would be written off.

The EHT explained the LA could claw back any saving over 8% after 2 years and in preparation of this the Bursar had sent a statement to the CEC Schools Forum regarding the clawback. It explains the plan for this expenditure is valuable items that previously the school have not been able to purchase due to pressures on the school budget over a period of years. The forum met last Thursday and the Bursar was checking on the outcome of this meeting.

The 2020-21 budget to be approved at the next meeting.

Spring Term Data

The report had been uploaded onto the Governor Hub in advance of the meeting to allow governors time to read it. The HOS explained that any concerns had been discussed with the EHT. As this was Spring term data the children would have been targeted during the Summer Term but due to the Covid 19 pandemic this will happen on return to school. This data will allow staff to know where the children were when they left school.

The EHT explained that the accountability framework would be a challenge and that the Department of Education were looking at this but no one knows what this will look like. At the moment the Reception Baseline Assessment will happen and is the only accountability factor for Primary Schools.

Safeguarding

Staff have been able to keep in contact with children, and children were able to go to Acton where necessary. The staff have time to telephone children at home. The HOS explained that the Covid 19 pandemic may have affected certain children and there is a need to look into this ready for their return to school.

Website

The staff and governors are really pleased with the website. The HOS is still navigating her way around it and will continue to check it. They hope the parents like it. JM said it was impressive and congratulated the staff on their hard work.

AOB

School visits

A question was raised regarding school trips and residentials that had been approved at the last meeting and if they were able to hold the bookings until next year. The EHT explained that some of the residential deposits had already been paid and the Bursar was contacting the insurance company

to claim this money back. Parents had already been reimbursed for any payments they had made to the school.